

## Adobe Reader - Configuring Page Display Preferences

When PDF authors create documents for viewing in Acrobat viewers, they have the option to set viewing parameters at fixed views. If an author doesn't set a fixed view, then they've left the view set to a default setting, in which case you can choose how you want PDFs displayed when you open the files in Adobe Reader. For example, you can view PDF documents in single-page views, where page scrolling automatically jumps to the next or previous page, and you can zoom in and out of documents.

To set the views to your personal preference:

1. Open your Adobe Reader
2. Open the Preferences dialog (on Windows, select Edit > Preferences; on Macintosh select Adobe Reader > Preferences)
3. Click Page Display in the left pane in the Preferences dialog and change the Default Page Layout. From the pull-down menu, you can choose among five viewing options. We recommend using the Single Page option as the default view. When you use Single Page, each time you press a Page Down key or a down arrow key, the next page snaps into view in the Document pane. Single-page views are ideal when scrolling through document pages.
4. Next, change the Default Zoom level. If you want PDF pages to appear in the Document pane so that you can view the entire page, select *Fit Page* from the pull-down menu. On the other hand, if you want to see the page content at a higher zoom level to make it easier to read, select *Fit Width* from the menu choices. You have many other options, so you can change the zoom level to your liking.

### Why don't PDFs display according to my preferences settings?

When a document opens in Adobe Reader, it opens with settings established for the initial view. These settings include page layout, zoom level, and whether navigation tabs are open or closed. When you change your preferences settings for Page Display in Adobe Reader, the changes you apply take effect only if the PDF document was originally created and saved with the Page Layout and Default Magnification set to the default option.

Users of Acrobat Standard and Acrobat Professional can select options for Page Layout and Default Zoom in the Document Properties Initial View tab. If a PDF author uses settings other than the default when creating and saving a file, your preferences choices will be overridden by these settings.

If your page layouts and zoom levels differ from your preferences choices, you can be certain the PDF was saved with initial views other than the default option. To change initial views and save them with the document, you need to use Acrobat Standard or Acrobat Professional. Initial views can't be changed in Adobe Reader.